

The Employers' Adviser

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A newsletter of the Employers' Advisers Office, Compensation Advisory Services, Ministry of Labour, Government of British Columbia
The Employers' Advisers Office provides advice, assistance, representation and training on all aspects of Workers' Compensation.

EAO Website: www.labour.gov.bc.ca/eao Related Websites: www.gov.bc.ca/lbr and www.worksafebc.com

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Advising and assisting employers of BC with workers' compensation matters since 1974

Did You Know?

Form 7 – Employers' Report of Injury



- 47% of Form 7's are submitted electronically.
- The online Form 7 has 61 fields an employer must complete.
- If a Form 6 - Workers' Report of Injury or Form 8 - Initial Physician's Report has been received before the Form 7, Employers may find the Form 7 has been pre-populated with information from either of these two forms. Review the Form 7 completely to ensure the Form 7 details are correct and complete. Before submitting the Form 7, you have the ability to change and correct any discrepancies that may exist.
- After completing a Form 7 online, a claim number will be issued within 24 hours.
- If at first it was indicated the worker did not miss time from work on the online Form 7, the employer can go back and revise that the worker did miss time from work if this occurred.
- The new Case Management System (CMS) will no longer accept online filings of Form 6A or Form 7A.

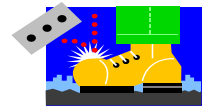
Form 7's can still be faxed to WorkSafeBC. WorkSafeBC advises that submitting the [Form 7](#) online provides greater accuracy and accelerates decision making. You have 3 days to submit the Form 7.



WorkSafeBC provides an excellent guide for employers: [3 Steps To Effective Worker Education And Training](#). This guide is not meant to replace an employer's current

worker orientation and training program. Rather, it is meant to help you build on what's already working well in your workplace. Employers and supervisors in small businesses will find this guide especially useful. The Employers' Advisers Office also offers no charge seminars on WorkSafeBC topics. Visit our website at www.labour.gov.bc.ca/eao or call the nearest Employers' Advisers Office for seminars in your area.

The top five high severity trauma accident types identified by the Policy and Research Division's review of WorkSafeBC serious injury and fatality claims data are:



- ✓ Fall to a lower level;
- ✓ Struck by an object;
- ✓ Caught in or compressed by equipment or objects;
- ✓ Struck against an object; and
- ✓ Fall on the same level.

Worker training and education and following the [Occupational Health and Safety Regulation](#) will result in greater awareness and increased onsite health and safety. The hazards causing the five accident types are generally addressed by a handful of sections in the Regulation. Knowing them and following them are key to reducing workplace injuries and fatalities.

New WorkSafeBC Chair Appointed

WorkSafeBC announced the appointment of George Morfitt as chair of its Board of Directors on June 7, 2010. Mr. Morfitt will succeed Dr. Roslyn Kunin who served as chair for the last two years. Mr. Morfitt brings a wealth of experience to his new role — in health, safety, and financial matters. For nearly four years, he has been a WorkSafeBC director representing the public interest, most recently as vice-chair of the Board. He is also an adjunct professor for the University of Victoria, serving as an advisor to the School of Public Administration.



WorkSafeBC Facts

- 202,400 employers are insured
- 2.1 million workers are covered
- More than 500,000 workplaces are covered by WorkSafeBC